



Palmwoods State School
111 Palmwoods-Montville Rd
Palmwoods 4555



Back2School
For All Your School Supplies & Textbooks

2017 STATIONERY PACK ORDER FORM

This stationery pack has the required materials selected by the school staff for the 2017 school year. When ordering online parents can opt to purchase the entire pack or just select individual items. Back2School, a member of the WorknLearn group which is a local Sunshine Coast business, has been chosen as the supplier and their pricing and service is extremely competitive.

Choosing to purchase through this system supports Palmwoods State School Community as a percentage of the sales is generously donated back to the community for the benefit of all Palmwoods State School students. The school's preferred option is the online orders.

ORDERING, PAYMENT & DELIVERY INFORMATION

1. Directions for Internet Ordering

- a. Go to www.back2school.net.au
- b. Click on "Bookpacks" on the left hand side of the home page
- c. Select the school from the list – i.e. Palmwoods State School
- d. Select the year level
- e. Enter the **School Code: PALM-06**
- f. Enter your child's full name & sex then proceed to either order the full pack or select individual items from the drop down list.
- g. During the ordering process you will be required to create an account.
- h. On completion of your product selection and account set up, the order will be finalised with the entry of payment & delivery details Thank You
- i. For families with more than one child – **N.B PLEASE SUBMIT ONE ORDER AT A TIME** On submission of your first order, return to home page and repeat the process for the next child. This is necessary to make sure the bookpack ordered for each child is separate and the products are not mixed.
- j. N.B Confirmation of each order you make will be emailed to you.
- k. N.B. Reference on Credit Card Statement will be: *Escuela Solutions Pty Ltd*

2. To select individual items please place the number of items you require in the "Required" column. Please choose carefully as items are only refunded if there is a manufacturers fault. ***Please do not just tick the items required.***

3. Delivery can be made to either a home or business address and is charged at a maximum of \$6.95 for 1 or more children. Please indicate if delivery is required or if you will collect the pack from the Kunda Park Store. Round 1 delivery or collection of packs (**for orders placed by 25th November**) will be between December 12th to 24th. Round 2 delivery or collection of packs (**for orders placed by 5th January**) will be between January 9th – 16th, Round 3 delivery or collection of packs (**for orders placed by 15th January**) will be between January 17th – 23th. If you are not home to receive the delivery a card will be left for you to organise collection - unless you have given authority to leave the pack in your absence.

4. When your Bookpack is received, please check all items have been included: if you have any items missing you have **5 days** from receiving the pack to contact WorknLearn on 5476 6002 to correct the issue.

Please note: The prices on the form/online WILL BE DIFFERENT to the prices in the WorknLearn shop in Kunda Park. Overall prices are intentionally made cheaper through the School/Online to assist parents of schools purchasing their bookpacks through the Back2School program.

PLEASE NOTE

Online ordering opens on **Nov 4th**

DUE DATE FOR ORDERS

Round 1 – 25th NOVEMBER 2016

Round 2 – 5th JANUARY 2017

Round 3 – 15th JANUARY 2017

Late orders will be accepted without penalties but we can't guarantee all items will be available. Substitutes will be provided or missing items will be delivered separately.